

Microsoft Syntex & AI Builder powered document management system



Freeform selection method: Details

Best option for English documents in PDF or image files when you don't need to automatically classify the type of document.

SERVICE AGREEMENT

THIS AGREEMENT dated **April 1, 2022**

CLIENT **Talpin Toys Ltd** of 15030 NE 36th St., WA, 11948

CONTRACTOR **Miriam Graham** of 20 Talpin Road, Bothell WA

BACKGROUND: The Client is of the opinion that the Contractor has the necessary qualifications, experience and abilities to provide services to the Client. The Contractor is agreeable to providing such services to the Client on the terms and conditions set out in this Agreement.

IN CONSIDERATION OF the matters described above and of the mutual benefits and obligations set forth in this Agreement, the receipt and sufficiency of which consideration is hereby acknowledged, the Client and the Contractor (individually the "Party" and collectively the "Parties" to this Agreement) agree as follows:

Services Provided

1. The Client hereby agrees to engage the Contractor to provide the Client with services (the "Services") consisting of:

- Merchandising
- Marketing
- Graphic Design

Term of Agreement

What this model can do

- Show the name you give the model in the library
- Pull information from documents

Example

- Show "Service agreement" in a column of the library
- Show "Yes" in the Merchandising column
- Show "Apr 1, 2022" in the agreement date column

Training details

- Can't automatically classify the type of document
- Can't automatically classify the type of document

Supported file types

PDF Image (JPG, PNG)

Language requirement

Only available in English.

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Overview

Syntex & AI Builder DMS

Achieve complete control over document management with an efficient document management system built using Microsoft Syntex & AI Builder.

Client

A UAE-based conglomerate comprising twenty diverse businesses with more than two decades in the industry. They specialize in providing comprehensive landscape solutions and are a leading entity in the GCC region, known for their innovative approach to landscaping across various sectors.



Requirement

The client required a solution to automate document processing, ensuring efficient document classification, metadata extraction, and centralized storage. They needed to improve document retrieval, enhance collaboration, maintain version control, and ensure compliance with industry regulations while reducing physical storage and resource costs.

Challenges

The client faced significant inefficiencies in document management and collaboration, leading to operational bottlenecks and compliance risks.

■ Inefficient Document Retrieval

Locating specific documents from extensive physical files was time-consuming and error-prone.

■ Collaboration Challenges

Lack of a central document management system meant employees struggled to collaborate on documents stored across multiple physical locations.

■ Compliance and Security Concerns

Without a centralised repository to track documents, ensuring document security and regulatory compliance was challenging.

■ Document Classification Issues

The existing system had serious drawbacks, leading to cluttered document management. Lack of capability to classify documents in relevant categories impeded proper storage.

■ Version Control Problems

Maintaining and tracking document versions was confusing, leading to errors, and unnecessary, and totally avoidable duplication of efforts.

■ Resource Wastage

The organization relied heavily on paper-based practices, incurring huge costs related to storage space, paper, and printing due to reliance on paper-based processes.



Solution

By leveraging Microsoft Syntex, AI Builder, SharePoint, and Power Automate, Aufait Technologies designed, developed, and successfully implemented a robust solution to automate document processing, enhance collaboration, and improve efficiency across the organization.

- Automated Document Classification with Microsoft Syntex**

Microsoft Syntex allows you to quickly organize and classify documents in your SharePoint library, which is powered by AI and machine learning, allowing users to create stronger business processes. Users can work more efficiently with their content and the data within it. Implementing Microsoft Syntex ensured documents were accurately sorted into respective libraries for streamlined access and organization, improving search accuracy and efficiently managing compliance risks.
- Centralized Document Management with SharePoint**

Implementing the system established a centralised document repository for efficient document storage and collaborative workflows. Additionally, it customized the user interface on SharePoint to optimize document access and retrieval.
- Metadata Extraction Using AI Builder**

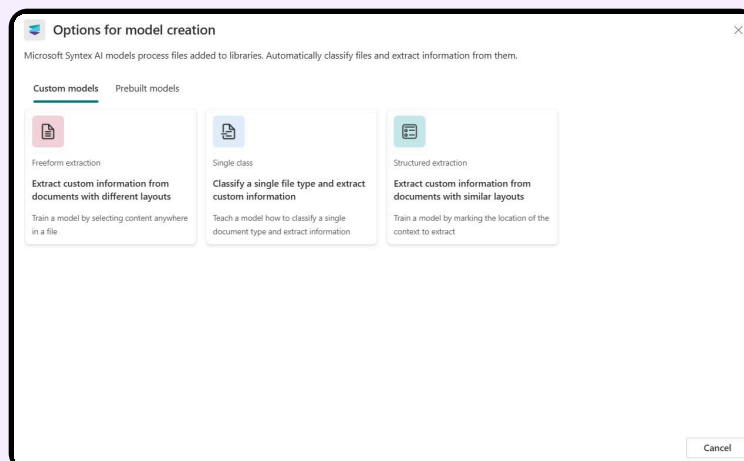
We configured a Power Automate workflow to automatically extract text effortlessly from objects, so that it can be easily indexed and retrieved in SharePoint. Once this workflow is configured, users can search documents using meaningful texts embedded even in shapes and objects. Teams can use this functionality to extract metadata from documents, enabling efficient search and retrieval based on content-specific attributes.
- Workflow Automation with Power Automate**

Leveraging the advanced capabilities of Power Automate, we successfully automated document workflows, notifications, and approval processes. This significantly enhanced operational agility and reduced manual intervention in document handling procedures.

Results

Our automated document processing solution delivered significant benefits to our client company:

- Reduced document retrieval time significantly.**
- Reduced document controllers' workload by up to 80%.**
- Superior communication and teamwork among employees.**
- Access to accurate and up-to-date information**
- Directly translating to 4X faster decision making.**
- Slashed 35% operational costs by eliminating printing, storage expenses.**
- Strengthened document security through enhanced access controls.**



About Aufait Technologies

Aufait is a trusted software product engineering and digital transformation partner that empowers enterprises to transform ideas to commercially successful products and run highly profitable businesses. We help organizations adopt disruptive technologies such as AI and ML, Enterprise 2.0, Mobility and Cloud.

Aufait offers end-to-end enterprise solutions; from concept to design, design to development and implementation, to product launch and continued high-impact digital marketing services to transform your idea to a unicorn, Aufait Technologies is your one-stop destination for all IT solutions.

As a Microsoft Gold Partner with Portals and Collaboration competency and Yammer affiliate, Aufait offers enterprise solutions such as Intranet/Internet Portals, Document Management Solutions (DMS) and Workflow/BPM solutions around SharePoint and Office technologies.

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